

School Name: **COMEDY GUYS DEFENSIVE DRIVING SCHOOL (C0728)**  
Course Name: **A SAFER DRIVER (CP728)**

The above named training facility, hereinafter referred to as "school," hereby agrees to provide the undersigned parties, hereinafter referred to as "students," with six (6) clock hours of driving safety instruction upon receipt of the entire cost of the course. The cost of the course includes all required instructional materials where applicable. Any duplicate of the certificate of completion must be requested from the Course Provider. The fee for a duplicate certificate is \$10. If the student requests a duplicate within 30 days of the date of issue of the original certificate because the original was not received or was damaged so as to be unusable or was issued with errors due to no fault of the student, the course provider shall issue the duplicate at no cost to the student.

**CANCELLATION POLICY:** A full refund will be made to any student who cancels the enrollment contract before midnight of the third day (excluding Saturdays, Sundays, and legal holidays) after the enrollment contract is signed by the prospective student, unless the student has successfully completed the course or received a failing grade on the course examination.

**REFUND POLICY:** All tuition and fees paid are due and refundable when:

1. the course of instruction is discontinued by the school, preventing a student from completing the course, or
2. the enrollment of the student was procured as a result of any misrepresentation in advertising, promotional materials of the school, or representation made by an owner or employee of the school or course provider.

All refunds will be completed within 30 days after the effective date of enrollment termination.

**ATTENDANCE POLICY:** A student must attend the complete 6 clock-hour course including all phases of the approved school curriculum and final exam in order to receive a certificate of completion. Any time missed must be made up.

**GRADING AND PROGRESS POLICY:** A student may not be certified or given credit for a driving safety course unless a student scores 70% or higher on the final exam. Alternative testing techniques for students with reading, hearing or learning handicaps, and policies for retesting students who score less than 70% will be as follows:

1. Review the material
2. Translate, if possible
3. Re-test, verbally if necessary

**RULES OF OPERATION AND CONDUCT:** A student or prospective student may be dismissed or barred from the class for tardiness, drunkenness, consumption of alcohol or other drugs on premises; rudeness, vulgar or disruptive behavior, carrying firearms, or smoking in the classroom; and inattentiveness such as sleeping, reading materials not contained in the course of instruction, etc. during the class. Students terminated for violating the rules of conduct may be readmitted at the discretion of the school owner.

**STUDENT ACKNOWLEDGMENTS:** My signature on this form signifies that I have been furnished a copy of the school tuition schedule; cancellation and refund policy; and school regulations pertaining to absence, grading policy, progress, and rules of operation and conduct. I realize that any grievances not resolved by the school and/or A Safer Driver (1221 Abrams Road, Suite 107, Richardson TX 75081, 214-426-6339) may be forwarded to the state agency overseeing driving safety schools (TDLR / Driver Education and Safety, PO Box 12157, Austin TX 78711, 512-463-6599).

**GENERAL INFORMATION:** The school and course provider are prohibited from issuing a certificate of completion if the student has not met all of the requirements for course completion and the student should not accept a certificate under such circumstances. This agreement constitutes the entire contract between the school and the student and no verbal assurances or promises not obtained herein shall bind the school of the student.

**INSTRUCTOR'S STATEMENT:** My signature on this form certifies that the foregoing statements on this record are true and correct. Under penalty of law, I attest to the fact that the student whose name and signature appears on this document has successfully completed the number of hours as required under Texas Education Code, Chapter 1001, and that any false information on this document will be used as evidence in a court of law and/or administrative proceeding.